

Scottsdale Elite Volleyball Club, Inc.



2009-2010
Player & Parent
Handbook

Scottsdale Elite Volleyball Club Player/Parent Handbook

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1. GENERAL INFORMATION

The purpose of this handbook is to familiarize both parents and players with the Scottsdale Elite Volleyball Program (SEVC). Keep this handbook throughout the season as a reference for many of the questions you may have. However, should you be in need of further information, do not hesitate to contact any of the program's officers or the coach of your child's team. If you wish to assist the program, please contact us.

1.1 Mission Statement

The four primary objectives of SEVC are:

(1) **to raise the level of volleyball in the Scottsdale area.** This will be accomplished by providing athletes with the opportunity to obtain quality training and competition during the USA Volleyball season.

(2) **to meet the needs of a diverse volleyball community** by providing programs of differing levels of training, competition and costs. SEVC will field teams that will meet the highest possible training and competitive needs of those who so desire, as well as teams requiring less time and costing less.

(3) **to develop and educate volleyball coaches.** SEVC coaches are encouraged to be CAP (Coaches Accreditation Program) certified and required to be impact certified as well as participate in SEVC's own thorough coaching developmental program.

(4) **to develop a facility that will serve as SEVC's primary training center,** as well as provide Scottsdale with a volleyball facility that can be utilized for leagues, tournaments, camps, and coaches clinics.

Goals of SEVC

- * To teach volleyball and promote positive attitudes and friendship.
- * To assist our players in obtaining college scholarships for volleyball (if this is THEIR goal) when and if they qualify through grades, attitude and ability (HOWEVER, SEVC MAKES NO GUARANTEE THAT PLAYERS WILL RECEIVE A COLLEGE SCHOLARSHIP).
- * To contribute to the total development of our players.
- * To have FUN!!!

1.2 General Information Regarding Junior Club Volleyball

USA Volleyball:

USA Volleyball is the National Governing Body, associated with the U.S. Olympic Committee and is responsible for local, regional, national, and international competition. USA Volleyball has divided the nation into forty regions, whose best adult teams compete in Men's, Women's and Coed Open National Championships, as well as championships for Senior Women

(30 years old and over), Senior Men (35 and over), and Golden Masters (45 and over). It is the sponsor of the year-round Men's and Women's National Teams training programs. For younger players, USA Volleyball sponsors teams that participate in the National Sports Festival, International Junior Competition, Junior Olympic Volleyball, including the Junior Olympic National Championships and High Performance.

Junior Olympic Volleyball:

As a Junior Olympic volleyball program, we are committed to providing quality training, both physically and psychologically. We will compete locally, regionally and nationally. This competitive athletic experience can enhance social development, contribute to mental and physical health, and teach the values of teamwork, responsibility, commitment, self-discipline and self-motivation. Junior Olympic Volleyball has become one of the nation's fastest growing athletic activities for youths, growing at a rate of 31% per year.

1.3 Scottsdale Elite Volleyball Club Programs

Scottsdale Elite Volleyball Club offers several programs to accommodate athletes with a wide range of goals and objectives. Programs fall into two primary categories - Travel and Developmental.

Travel Level: These athletes train twice a week during the club volleyball season. Teams compete in approximately one to two regional (Arizona) tournaments a month. These teams will also travel to one out of state (national) tournament. Their season ends at the Arizona Region Championships in May.

Developmental Level: For those athletes who are unable to participate at the Travel level for a various number of reasons (time, cost, experience/skill, etc.) desiring to train and compete during the spring but at a lower commitment level (both financially and time-wise). Developmental teams train twice a week during the club volleyball season and compete only in regional tournaments. Their season also ends at the Arizona Region Championships in May. If we have more than one team at the 16's and 18's level, the second team will most likely be at a developmental level.

1.4 Season Time Frame and Commitment

The Season - Practices/competition:

16's & 18's

November through May

Commitment: Regardless of the level of participation, it cannot be overemphasized that there is a great deal of commitment required, including time and money. Any player considering participation should discuss the matter with parents and others. The entire program involves a great deal of time and resources, and the success of the program relies heavily on athletes (and parents) who will participate throughout the entire club volleyball season.

1.5 How Teams Are Chosen (Player Eligibility):

A player's eligibility for selection to a Travel or Developmental Level team is based on the following order of criteria:

(1) the player's birth date

- 16's - Born on or after 9/1/93
- 18's - Born on or after 9/1/91 or born on or after 9/1/90 AND a high school student during some part of the current academic year

(2) the player's (and parent's) commitment level (financial and time), and

(3) qualifying through tryouts. The staff may waive the tryout requirement for some players in special circumstances.

The club's objective is to serve as many eligible players as possible.

Parent and/or player attitude may affect eligibility for the club. A player may not be eligible if the staff determines that participation could be disruptive or detrimental to the organization. The eligibility, selection, and team placement are at the discretion of club officials and not subject to appeal.

To remain eligible a player must attend regularly. All absences must be reported to the coach 2 hours prior to the absence, by the parent or player. Absences which would be acceptable are illness, school-sport practice and contests, major school activities, and pressing study needs (see 5.1 - Practice Policy).

1.6 Club Contact Information

Mail all payments and other written correspondence to:

Scottsdale Elite Volleyball Club, Inc.
P.O. Box 1441
Scottsdale, AZ 85252

To speak to a board member, please leave a message on our voicemail at **480-945-5753**.

Additional information regarding our club and teams can be found at **www.SEVC.org**

2. PERSONNEL

2.1 Board of Directors

<u>NAME</u>	<u>POSITION</u>
1. Tammy Murphy	President
2. Joshua Olshan	Director/Treasurer
3. Francine Genthe	Secretary
4. Shawn Huffman	Board Member
5. Kyle Allen	Board Member

Anyone interested in becoming a board member should contact one of the current board members.

2.2 Club Operations

Questions regarding the following club operations should be directed to the following person.

Gyms/Uniforms	-	Josh Olshan
Billing/Finance	-	Tammy Murphy
Fundraising	-	Kyle Allen
Travel	-	Kyle Allen
General questions	-	Josh Olshan/Tammy Murphy

You may contact the appropriate person and coaches through our website at www.SEVC.org or leave a message on the SEVC voicemail. Club events, practice calendars, team information and coaches' profiles are listed on our website.

3. FINANCE INFORMATION

3.1 Fees

A player's entire financial responsibility will include:

- a. U.S.A. Volleyball registration
- b. (USAV) tournament fees
- c. Equipment
- d. Operating costs
- e. Coaches salary
- f. Facility costs
- g. Uniforms
- h. Travel costs (if applicable)

All participants must pay the entire season fee during the first five months of participation.

For Developmental teams, total season fee is \$1,200.00

- (1) due at first practice \$240
- (2) due December 15 \$240
- (3) due January 15 \$240
- (4) due February 15 \$240
- (5) due March 15 \$240

Travel level participants will pay travel costs as part of their payments. Travel level payments will be broken down as follows. This breakdown is only for one out of state tournament.

For 16's & 18's travel teams, total season fee is \$2,400.00

- (1) due at first practice \$480
- (2) due December 15 \$480
- (3) due January 15 \$480
- (4) due February 15 \$480
- (5) due March 15 \$480

ALL PLAYERS ARE EXPECTED TO PAY THE ENTIRE SEASON FEE, EVEN IF THEY ARE UNABLE TO PARTICIPATE IN ALL TOURNAMENTS DURING THE YEAR.

SEVC is a class 3 non-profit corporation and can accept payment from businesses for participating players. We are NOT a charitable organization that you can donate money to. Instead, a corporation may make a payment and designate it as advertising. The payment must be in an amount greater than \$600.00. Payments that are less than \$600.00 do not qualify, per IRS rules. When mailing in your payment, please indicate the player the payment should be credited to and include a business card. Upon full payment of season fees, SEVC will issue a receipt to the business.

Please remit all payments to: SEVC, P.O. Box 1441, Scottsdale, AZ 85252-9003

DO NOT HAND ANY MONEY TO YOUR COACHES!!!

4. FUNDRAISING

4.1 Fundraising Policy & Procedures

1. **100%** of all monies raised under the guise of SEVC will be credited to that players account.

2. Fundraising monies will be credited to individual's **last** unpaid dues - for example with travel teams, credit will be applied to their final travel dues. If credit exceeds the amount of the final payment, it will then be applied to the second to last dues, and so on.

3. Fundraising monies may be used to purchase SEVC related materials such as extra uniform shirts, shorts, etc., **ONLY AFTER ALL MONTHLY DUES HAVE BEEN PAID.** We cannot refund monies that are raised over and above your monthly dues.

4. Unless specified otherwise, fund-raising money is to be mailed to the P.O. Box.

5. PLAYER/PARENT EXPECTATIONS

5.1 General Conduct Guidelines/Disciplinary Actions

1. Respect and follow the rules and guidelines of the club, the coach, and the USA Volleyball Code of Conduct

2. Demonstrate good conduct both on and off the court.

3. Good sportsmanship is expected at all times.

4. Encourage teamwork. Bad attitudes have no place on or off the court during practices, trips and tournaments. Getting down on yourself or teammates does not help. You win as a team - or lose as a team.

5. Help your team to function as a group. Forming cliques, putting down players or acting without concern for the others will prevent your team from playing to its full potential.

6. Do not do anything that might jeopardize the team's reputation or involvement in a tournament. Inappropriate behavior, dress or being where you have not been given permission to be, can only cause trouble. We rely on you to present a positive image of your team and of SEVC.

7. Jewelry – earrings, rings, bracelets, necklaces, etc. – should not be worn during practice or games. Volleyball season is not the time to get any type of piercing. USA Volleyball rules state that all jewelry – including body – can not be worn on the court during play. The rules do not allow a player to apply tape to cover a new piercing. Non-removal of jewelry will affect a player's eligibility to participate in practices and games.

8. Attend scheduled parent meetings, if called by coach.

Just cause for warning:

- * Any player missing more than one practice without notification
- * Tardy without notice or justification to more than two practices
- * Any player missing a tournament without one week of time prior notice
- * Repetitive offensive language or behavior

- * Harassment of others
- * Breaking curfew at out-of-town tournaments one time

Just cause for dismissal:

- * Any player issued more than three warnings or reprimands.
- * Any player found in the possession or under the influence of harmful drugs or alcohol while representing SEVC.
- * Any player found assaulting another or initiating gross behavior/harassment while representing SEVC.
- * Any player initiating inappropriate relations with a coach.
- * Any player found in the possession of harmful weapons.
- * Any player found guilty of theft or property damage while representing SEVC.
- * Any player violating the USA Volleyball Code of Conduct or disqualified from its participation.
- * Any player displaying conduct which is inappropriate as determined by comparison to normally accepted behavior.

5.2 Practice Policy

1. Attendance: attendance at practices and tournaments are MANDATORY unless there is a conflict with major school activities. If possible, injuries and illness should not keep players from attending practices or tournaments, even though they may not be able to participate. They can still help, listen, and learn. The severity of their injury/illness should determine whether the coach will excuse them from attending or not. Homework should not be a commonly used excuse for not attending - PLAYERS MUST LEARN TO PLAN AHEAD AND BUDGET THEIR TIME! Parents - we need your support on this issue. THE COACH MUST BE NOTIFIED IN ADVANCE IF PLAYERS ARE GOING TO MISS PRACTICE REGARDLESS OF THE REASON!!!

If a player is ill, absent, needs to be dismissed early from practice, or will be late for practice, notification two hours in advance of scheduled time shall be made to team coach or assistant coach. It is the player's responsibility to inform the coach if "limited" in activity; be specific regarding activity doctor/trainer will allow.

Lack of notification is grounds for disciplinary action (including a possible decrease in playing time).

2. Be on time! Players should be at gym site 15 minutes prior to scheduled practice time. Players are required to set up equipment. This time may also be utilized by the coach to dispense any information or materials.

3. Leaving gym: Players must help in keeping our facilities clean and in maintaining the upkeep of equipment (nets, ball carts, etc.). Note where all school equipment goes (nets, cranks, poles, etc.) and make sure to return items as we find them. Please clean up gym of all trash (whether it is yours or someone else's) before leaving gym.

4. Water bottles: Players are encouraged to bring water to practice, however, please keep all beverage containers OFF the court floor. These containers should be kept on the tile, in the halls, or outside. Beverage containers must have a lid or top that can be tightly secured to prevent accidental spills. The region is asking players to use reuseable water bottles to cut down on the amount of plastic water bottle thrown away at tournaments.

5. No Smoking while on any of our practice sites! This goes for parents and players.

6. Players are expected to come to practice to TRAIN! Coaches expect players to work hard while in the gym, and they will insist that they do so.

7. Additional practices may be required for increasing individual or team performance.

5.3 Playing Time

The objective of the traveling teams is to give teams an opportunity to compete against various teams in the state and country. The coach is responsible for the composition of the team. Players will be played at the discretion of the coach who will make every effort to play all players. The level of the competition, the ability of the athlete (this includes physical ability, attitude, attendance and practice work ethic), the needs of the team, and the importance of the tournament will dictate the amount of time each player will get on the court.

The primary objective of the training teams is to give individuals as much playing experience as possible. While not all players will play equal time as a result of team needs, team size or position played, all players will play an equivalent of one game per match.

5.4 Tournaments (Regional)

Regional tournament locations will vary throughout the state. Expect to travel to Tucson, Flagstaff, Prescott, Sierra Vista, and other in-state locations. Tournament information will be given to players as a handout, as soon as it is received from the Region. You may also check the tournament schedule at <http://www.azregionvolleyball.org/juniors/girls/tournaments.html>. The Region posts tournament site information at least one week prior to the tournaments. There is no way to get tournament information earlier as the Region must wait for confirmation from the schools before finalizing the schedule. We do our best to provide you with tournament information as soon as possible.

1. There is an average of one or two tournaments per month.

2. Tournament information, locations and times are posted on the region website at <http://www.azregionvolleyball.org/> approximately one week prior to the tournament date. Your coach will hand out tournament information as soon as it becomes available on the website.

3. Players must obtain clearance by team coach and/or chaperon at all times when leaving tournament site. Be certain to communicate intentions directly with these individuals - do not rely on others to relay your message.

3. Players must remain in groups of no less than three when not with either coach or chaperone.

4. Any violation of conduct guidelines can result in temporary or permanent playing time reduction. Repeated violations or severe violation shall result in player being sent home early at cost to parents. The coach or chaperone will first notify the parent and the necessary arrangements shall follow.

5. For regional tournaments, players should bring an ice chest with food and drinks for the entire day. Fruits, crackers, and bread are best to eat throughout the day while competing. Water is the best fluid to drink, while fruit and Gatorade-type beverages are also ok. **Things to avoid while competing:** Candies, pastries, coffee drinks and soft drinks should be avoided during the day. Any item with processed sugar will only add to the fatigue factor, which can be critical in a long day of play.

6. All players are expected to stay until their team has completed their officiating responsibilities (regardless of when the TEAM FINISHES PLAY).

7. Players on the team are responsible for travel arrangements to regional tournaments. Car pooling is encouraged and parent drivers are preferred.

8. Players should arrive at tournament site at least 45 minutes prior to scheduled play or by the time designated by team coach.

9. At tournament sites, coolers/food must be kept at designated locations.

10. It is recommended for parents and fans to bring their own chair to all in-state tournaments. Seating is limited in most locations. The chairs must have a plastic bottom or you must have a towel to go under the chair.

5.5 Tournaments (National) when overnight accommodations are necessary

1. Out-of-state travel arrangements and overnight accommodations will be handled by the Club. Any questions should be directed to the player's coach.

2. All teams will be lodged at the same site and players must stay with their team. Parents are welcome to stay at the same facility but must make their own arrangements.

3. Food costs are the responsibility of each individual player.

4. When commuting to the tournament and daily commuting between tournament site and place of lodging, team must always travel together under the leadership of the team coach/coaches and chaperone, and Board Member(s) if any are present.

5. Players must stay with the team during the entire trip. Players may not leave the team to go out with friends or relatives, however, these people can join the team for meals or activities (pending approval from coach).

6. The coach and chaperone are responsible for players while on trips, and therefore, it is essential for players to respect the requests and direction given by these individuals. Players who behave inappropriately are subject to disciplinary actions by the coach and/or chaperone, including being sent home at the cost to the parent(s). This determination is left to the discretion of the coach, chaperone, and club director.

7. The chaperone is there to help the coach and players. Players should be aware of the time and energy required of this job and make every effort to help make this endeavor as easy as possible for the individual volunteering her time. This would include helping (or doing) the laundry and shopping for groceries whenever possible.

8. Each coach is responsible for having travel guidelines for their team, however, all teams must meet the following MINIMUM STANDARDS:

- a. Players should travel in groups of 3 minimum. The coach or chaperone must always be informed of where players are going.
- b. Travel attire on plane should be dress slacks with a nice shirt or a nice dress. No volleyball shorts, jeans, tank tops or T-shirts are to be worn when traveling.
- c. Players should bring one carry-on bag with their uniform, shoes, socks, knee pads etc.
- d. It is the players' responsibility to do laundry, not the chaperones, unless they volunteer.

5.6 Parent Expectations

1. Parent support: Parent support at matches is important and encouraged. However, please refrain from questioning official's calls, yelling at the score-keeper ("Point!!!!"), and especially, yelling at the players (no parents coaching - we can't afford the added payroll) or second-guessing the coach. The sooner parents realize (and accept) that the coach knows more about the game and how to teach it, the more effective your child's coach will be and the more your child will learn. **Please, no Little League parent behavior.** In addition to teaching skills and tactics, we are also attempting to teach values such as sportsmanship, integrity and appreciation for hard work. Winning is wonderful, but it is not our primary focus, and we ALL need to keep this whole thing in perspective. Parental behavior at tournaments can affect the teams performance. The Region is cracking down on obnoxious parental behavior and officials/Site Directors have the authority to penalize teams for parental/fan behavior.

2. If you have questions or concerns regarding any aspect of our program, please contact the person in charge of that area. If you need, you can also call the SEVC's voice mail and the appropriate person will return your call.

3. For questions or concerns regarding your child's coach:

- a. You are encouraged to first have your player speak directly with the coach.
- b. If attempts are made to resolve the problem/concern, and the player is still not satisfied, make an appointment to speak with a board member, who will arrange to meet with the player, and the coach.
- c. If the above steps do not remedy the problem, a meeting with the executive board, the player, the parent(s), and the coach will be set up to hopefully arrive at a solution.

UNDER NO CIRCUMSTANCES is the parent to approach a coach with a complaint. The above procedure must be followed in dealing with situations that may arise. The SEVC program will NOT allow coaches or players to be berated by parents or fellow teammates. If a parent or a player cannot, or refuses to follow the guidelines set forth, the player will be asked to leave the program.

4. We expect all parents to read and abide by the Arizona Region Parent Code of Conduct:

As a Parent, I:

- Will remain in the spectator areas during all games.
- Will not advise the coach on how to coach, who to put in the game and/or who to take out of the game.
- Will respect the integrity of the officials and not advise them how to call the match.
- Will model sportsmanship for my child by treating all coaches, officials, tournament directors and players of either team with courtesy and respect.
- Will encourage hard work and honest effort that will lead to improved performance and participation.
- Will emphasize the cooperative nature of the sport.
- Will not try to coach my child during the game.
- Will encourage athletes to participate in volleyball drug, tobacco and alcohol free.
- Will attend all volleyball events alcohol and drug free
- Will cheer for my child's team.
- Will encourage my child to participate for enjoyment as well as competition.
- Will applaud good and fair play during matches.
- Will be in control of my emotions.
- Will learn the rules of the game to help me better understand what is happening on the court.
- Understand that physical or verbal intimidation of any individual is unacceptable behavior
- Will be supportive of all attempts to remove verbal or physical abuse from organized volleyball activities, including language.
- Understand that conduct that is inappropriate as determined by comparison to normally accepted behavior is unacceptable.
- Will protect the ability to continue using the facility by following all the rules of the facility, such as NO FOOD, DRINK OR COOLERS IN THE GYM, smoking in designated areas only, throwing all trash in an appropriate receptacle, etc.

- Will protect athletes from sanctions and/or suspension by producing accurate documentation
- Will honor financial commitments.

5. Our program is a huge undertaking and is greatly dependent on parents who volunteer their time and energy. Please do whatever you can to help us continue to provide a quality service for all our members.

5.7 Chaperone Expectations

Each traveling team will have one Chaperone accompany them on out of state tournaments. Chaperones are selected based on a variety of qualifications:

1. Valid driver's license.
2. Approval from USA Volleyball through background check
3. Approval from Coach and Board Members

As a Chaperone, you are responsible for:

1. Driving the team van. A valid driver's license is required.
2. Coordinating and assisting coach, abiding and enforcing rules set by the coach in the following areas:
 - a) Room checks
 - b) Curfew
 - c) Check-in requirements for girls
 - d) Departure times and team activities
 - e) Alcohol, tobacco and illegal drug restrictions
 - f) Team meals

A background check form and USAV individual registration form is required and submitted to USA Volleyball for anyone interested in being a Chaperone.

The Club provides the Chaperone's airfare, hotels, gas for the vans & parking fees. Food and extras are the Chaperone's responsibility. Please note – Chaperones cannot sit on the bench with the team during national tournaments.

SCOTTSDALE ELITE VOLLEYBALL CLUB

Travel Team Payment Coupon

6.1

Final Payment	Player Name _____
Payment Due Date: March 15	Amount of Payment: _____
Amount Due: \$480	Check Number: _____
Balance Remaining: \$0	

4th Payment	Player Name _____
Payment Due Date: February 15	Amount of Payment: _____
Amount Due: \$480	Check Number: _____
Balance Remaining: \$480	

3rd Payment	Player Name _____
Payment Due Date: January 15	Amount of Payment: _____
Amount Due: \$480	Check Number: _____
Balance Remaining: \$960	

2nd Payment	Player Name _____
Payment Due Date: December 15	Amount of Payment: _____
Amount Due: \$480	Check Number: _____
Balance Remaining: \$1440	

1st Payment	Player Name _____
Payment Due Date: First practice	Amount of Payment: _____
Amount Due: \$480	Check Number: _____
Balance Remaining: \$1920	

SCOTTSDALE ELITE VOLLEYBALL CLUB

Payment Coupon for Advertising

6.2

ADVERTISING PAYMENTS MUST BE IN EXCESS OF \$600.00 TO QUALIFY FOR BUSINESS DEDUCTIONS

Remember to include players name on payment and enclose a business card. Receipts will be sent to business at the end of each calendar year.

TRAVEL COUPONS

2nd Payment Travel	Player Name
Payment Due Date: January 15	Amount of Payment: _____
Amount Due: \$1,200	Check Number: _____
Balance Remaining: \$0	

1st Payment Travel	Player Name
Payment Due Date: First Practice	Amount of Payment: _____
Amount Due: \$1,200	Check Number: _____
Balance Remaining: \$1,200	

SCOTTSDALE ELITE VOLLEYBALL CLUB

Developmental Team Payment Coupon:

6.3

Final Payment

Player Name

Payment Due Date: March 15

Amount of Payment: _____

Amount Due: \$240

Check Number: _____

Balance Remaining: \$0

4th Payment

Player Name

Payment Due Date: February 15

Amount of Payment: _____

Amount Due: \$240

Check Number: _____

Balance Remaining: \$240

3rd Payment

Player Name

Payment Due Date: January 15

Amount of Payment: _____

Amount Due: \$240

Check Number: _____

Balance Remaining: \$480

2nd Payment

Player Name

Payment Due Date: December 15

Amount of Payment: _____

Amount Due: \$240

Check Number: _____

Balance Remaining: \$720

1st Payment

Player Name

Payment Due Date: First practice

Amount of Payment: _____

Amount Due: \$240

Check Number: _____

Balance Remaining: \$960

SCOTTSDALE ELITE VOLLEYBALL CLUB

Payment Coupon for Advertising

6.4

ADVERTISING PAYMENTS MUST BE IN EXCESS OF \$600.00 TO QUALIFY FOR BUSINESS DEDUCTIONS

Remember to include players name on payment and enclose a business card. Receipts will be sent to business at the end of each calendar year.

DEVELOPMENTAL TEAM COUPONS

2nd Payment Developmental	Player Name
Payment Due Date: January 15	Amount of Payment: _____
Amount Due: \$600	Check Number: _____
Balance Remaining: \$0	

1st Payment Developmental	Player Name
Payment Due Date: First Practice	Amount of Payment: _____
Amount Due: \$600	Check Number: _____
Balance Remaining: \$600	

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